

## **OVERVIEW AND SCRUTINY COMMITTEE**

## Monday 26th February 2024

## **ACTION POINTS ARISING FROM COUNCIL NOTICES OF MOTION**

1. **Meeting Date:** Council, Thursday 21st September 2023

**Notice of Motion: Building Inspections** 

"This council notes that keeping the public and City Council employees safe while in council owned buildings is fundamental to all aspects of business.

This council notes concerns raised that buildings and structures owned by the council are not safe and notes concerns that there may be issues around the safety and maintenance of council assets and buildings.

As a result, the council will ensure the immediate inspection of all council owned and managed buildings which have not been inspected over the last six months to ensure the safety of those that use the building.

The inspections will include

- Fire inspection by a qualified Fire Inspector, including a review of fire doors
- Review asbestos inspections registers to ensure an up to date log of where asbestos is located and take appropriate action
- Structural surveys by a suitably qualified professional
- Review electrical inspections and maintenance records and take appropriate action.
- Review of PAT testing for all portable plug in devices owned by the Council and send a reminder to all lease holders of their obligation for PAT testing
- Review of GAS pipes and boilers maintenance records and take appropriate action

These inspections will be carried out within a minimum of 4 weeks of this motion being passed.

Any building concerns raised by the instructed professionals will be risk assessed to determine the appropriate course of action.

The city council will create a record on each building that has been inspected of the defects and the resolution to the said defect. Within 3 months of the inspection taking place and make this available for public inspection."

## Update:

All buildings that are owned and operated by us have been inspected and a number of actions identified in various areas. We are currently working through a programme to implement these and we have been supported by the Fire Officer and external consultants where appropriate to ensure that we are compliant.

For those buildings that we own but are operated by others we are working through an audit process to ensure they are aware of, and compliant with, their legal obligations under the terms of both statutory compliance and their tenancy arrangements.